

RSET's



Deviprasad Goenka Management College of Media Studies (DGMC)
RSET Campus, S. V. Road, Malad (w), Mumbai 400 064, Maharashtra, India

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.

Serial Number	Content
1.	Write up
2.	Alumni Portal
3.	Alumni Association Draft



Alma

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Response: Deviprasad Goenka Management College of Media Studies is establishing an alumni association and has set up an alumni portal on the college website to facilitate this initiative. A committee will be formed to organize events and activities, bringing alumni together and promoting the benefits of membership. While a registered association is not yet in place, the alumni portal has served as a platform for alumni communication.

Key Contributions of DGMC Alumni Through Non-Financial Means:

- **Mentorship:** Alumni act as mentors to undergraduate students through panel discussions, sharing industry experiences and insights.
- **Guest Lecturers:** Prestigious alumni are invited as guest lecturers and paper presenters, enriching college programs with their expertise, and serve as Guests of Honour at events like Annual Day, MIA, and Cinevoyage.
- **Referrals:** Alumni act as brand ambassadors, providing word-of-mouth referrals that positively influence potential students and their families.

Their favorable reviews across various platforms enhance the institution's reputation. This ongoing relationship illustrates the mutual benefits of alumni involvement, reflecting a long-lasting connection that positively impacts both the college and its students.



Alma



Welcome to the Official Alumni Network of DGMC

Connect with your classmates
on your alumni portal.

- Create your profile
- Browse Members by company, Industry and Location
- Post Jobs and Internships
- Share Memories
- Exchange Opportunities and lot more...

REGISTER

Feedback

MEMORANDUM OF ASSOCIATION OF

1. NAME OF THE SOCIETY:

Deviprasad Goenka Management College of Media Studies Alumni Association, Mumbai

2. OFFICE ADDRESS:

RSET Campus, S.V.Road, Malad (West), Mumbai– 400 064

3. OBJECTIVES:

The Objectives of the Society shall be: -

1. To foster mutually beneficial interaction between the Alumni and the AlmaMater and to encourage the Alumni to take interest in the progress and development of the Alma Mater and to develop brotherhood and comradeship among alumni.
2. To arrange and collect funds to finance, welfare and other schemes at Deviprasad Goenka Management College of Media Studies (hereinafter referred to as 'DGMC') as approved by the Alumni.
3. To Institute, establish, maintain and give scholarships. Distribute prizes and awards in recognition of outstanding academic achievement or achievement in the field of Education.
4. To organize remedial classes for weaker students, seminars, discourses, lectures, film show to promote education amongst students.
5. To open, arrange, establish and run educational institutions for young boys and girls and research centers and to provide education to the students as per policy of Government of India.
6. To arrange social, cultural functions, medical camps, various programs, lectures, demonstration and other activities for general public utility.
7. To support financially poor and the needy students for their higher studies.
8. To foster a feeling of brotherhood and friendship between the old students and staff and to promote the spirit of mutual helpfulness and exchange of ideas and views on educational, cultural, social and academic matters amongst them.
9. To collaborate with the college placement cell in providing interface with corporate sector and helping secure internships and placement avenues for the students.
10. To publish literature, articles, journals, directory, etc. for fulfillment of the objectives of the Association.
11. To extend medical help and arrange/organize medical camps.
12. To extend medical help and arrange/organize medical camps.
13. To extend help/assistance in cash or kind for relief of people affected by natural and accidental calamities.
14. To promote assist and maintain all such activities which are in conformity with the objects of the society which are conducive to charitable causes as the members may decide from time to time.

15. To carry out such public charitable trust objects as members may deem fit from time to time.

4. GOVERNING BODY:

The following are the members/trustees, their address and designation, age, occupation and nationality who are the members of the Managing Committee of the above society, and they are entrusted the work and management of the society as per Rules and Regulations of the society.

No.	Name	Address	Designation	Nationality	Occupation	Age
1	Dr. Ameer Vora		Principal	Indian		
2	Viraj Bandekar		Teacher	Indian		
3	Shruti Joshi		Teacher	Indian		
4	Chandroday Ghosh		Teacher	Indian		
5	Gauribhushan Holkar		Alumni	Indian		
6	Neel Siddhpura		Alumni	Indian		
7	Saloni Wadke		Alumni	Indian		
8	Aaditya Nair		Alumni	Indian		

5. DESIROUS PERSONS:

We the following signatories the members of the above society jointly and severally declare that we wish to form a society and register the same under the Societies Registration Act. 1860, and for that object we met today and formed the above society for registration.

No.	Name	Address	Signature
1	Dr. Ameer Vora		
2	Viraj Bandekar		
3	Shruti Joshi		
4	Chandroday Ghosh		
5	Gauribhushan Holkar		
6	Neel Siddhpura		
7	Saloni Wadke		
8	Aaditya Nair		

Place: Mumbai

Date:

I know the above signatories and they have signed before me.

**RULES AND REGULATIONS OF
DEVIPRASAD GOENKA MANAGEMENT COLLEGE OF MEDIA STUDIES ALUMNI
ASSOCIATION, MUMBAI**

1. DEFINITIONS:

The word Society wherever mentioned means DEVIPRASAD GOENKA MANAGEMENT COLLEGE OF MEDIA STUDIES ALUMNI ASSOCIATION, MUMBAI

2. JURISDICTION:

The jurisdiction area of the Society shall be all over INDIA.

3. FINANCIAL YEAR:

The financial year of the society shall be from 1 April to 31 March of every year.

4. MEMBERSHIP & CATEGORIES OF MEMBERS:

(a) There will be the following categories of members:

i. Life Members:

The membership of the Society is open to all persons aged above 18 years who completed their study in Deviprasad Goenka Management College of Media Studies and who agree with the aims and objects of the Society. They shall have to abide by the Rules and Regulations of the said Society.

ii. Institutional-Members:

Past and present members of the teaching and non-teaching staff of 'DGMC'.

iii. Honorary Members:

The DGMC Alumni Association can invite not more than ten honorary members distinguished in education, services, industries, corporate sector, etc. to be a part of the association for a period of three years.

The Alumni Association shall be called “DGMC Alumni Association”

(b) SUBSCRIPTION FOR MEMBERSHIP

Life Members	: Rs.500/- payable in one installment
Institutional and Honorary Members	: No Charge

5. MANAGING COMMITTEE:

The 'DGMC' Alumni Association will have the following Managing Committee consisting of not more than 15 and not less than 7 Committee Members as under:

- i. President: The Principal of DGMC
- ii. 3 Lecturers/Professors of DGMC: shall be appointed/nominated by the President from amongst the Lecturers/Professors of DGMC Teaching Departments
- iii. 11 Other Committee Members : Elected by General Body Meeting of the Members

6. OFFICE BEARERS:

- i. President
- ii. Vice-President: To be elected by the Managing Committee.
- iii. Secretary: To be elected by the Managing Committee.
- iv. Treasurer: To be elected by the Managing Committee.

7. MEMBERSHIP OF MANAGING COMMITTEE:

Managing Committee Members, elected by the Members of the Society shall hold the post as members of managing committee for the period of 3 years unless he/she voluntarily resigns or ceases to be a member of committee due to disabilities mentioned hereinafter. After 3-years, Members of the managing committee shall be appointed as per the rules specified hereinafter.

- A. Any Member of managing committee appointed in place of the other Member (as a result of vacancy caused by death, resignation or otherwise) or other Members appointed in accordance with the provisions of this Memorandum of Association shall hold their office till the remaining period of the term of the member/s in whose place new Member/s is/are appointed. Such successors shall be appointed in accordance with the provisions of this Memorandum of Association and shall hold the office during remaining period of the term unless he voluntarily resigns or ceases to be a Member due to disabilities mentioned hereinafter.
- B. In case of vacancy caused by death, retirement, resignation or otherwise from the Managing Committee of any of the Member (whether he/she is first Member or otherwise) the same shall be filled up by the remaining Members for the time being by their unanimous written consent. If for any reason the Members cannot act unanimously for two months then to be filled up the vacancy by majority decision to be recorded into writing.
- C. No person who is (a) an un-discharged insolvent or (b) convicted of an offense involving moral turpitude or (c) of unsound mind, or (d) a minor, shall be eligible to be appointed or continue as a Member of Managing Committee.

8. CESSATION/DISCONTINUATION OF MEMBERSHIP:

- A. In the following circumstances, the member may cease to be a member of the society.
 - a) Resignation from the membership and its acceptance.
 - b) Death
 - c) Expulsion.
 - d) On default of payment of subscription.
 - e) Becomes insolvent and/or bankrupt.
 - f) Becomes insane, unsound mind, or otherwise become incapable to act.
 - g) Convicted by any court of law for an offence involving moral turpitude.
- B. On gross misbehavior or negligence, or working against the interest of the society the members, whoever he/she may be and/or as the case may be, cease to be a member of the society, if a resolution of no confidence against him/her is passed;

A member expelled for the reasons mentioned in the above clauses shall be eligible for re-admission only after a period of 12 months from the date of such cessation of membership and his/her application shall be treated as fresh application for membership.

9. MANAGEMENT OF THE SOCIETY:

The Management and administration of the society shall be carried out and managed by the Managing Committee which may pay all legal expenses incurred in promoting and registration of the society and manage the society as per Rules and Regulations mentioned herein and specifically required to be exercised by the committee and general body meeting.

There shall be Maximum Fifteen and Minimum Seven members in the managing committee. The First Managing Committee so constituted as aforesaid shall hold office for a period 3 Years from the date of registration of the society and thereafter managing committee shall be elected for the period of 3 years by the general body meeting of the members. Any retiring member/s of the Managing committee shall be eligible for re-election.

10. POWER OF THE MANAGING COMMITTEE:

The Managing committee shall work and have full powers and authority to do all actions, things and deeds, which may be necessary or expedient for the purpose of and in particulars to the following:

- i. To look after, manage, supervise and control the management of the said society and its properties.
- ii. To admit or reject new member and accept the resignation of a member.
- iii. To have audited statement of accounts prepared every year for submission to the registrar of societies and any other authority as may be required as per the law for the time being in force, if any.
- iv. To accept donation in cash or in kind on certain condition and/or without conditions.
- v. To make an appeal to the people for general donation as per the decision of the General Body.
- vi. To appoint such independent committee with such powers as the managing committee deem fit for each School/college / institute alumni and for such purpose and / or to dismiss the same when the purpose is full-filled
- vii. Generally, to do all such other acts, things as are incidental or conducive to the attainment of the above powers and duties of anyone or more of them and the aims and objects specified in the Memorandum of Association.

11. MEETING OF THE MANAGING COMMITTEE:

Members of the managing committee shall meet ordinarily once in four months or more often if necessary, to conduct the affairs of the said society. Minimum seven days' notice of the meeting in writing/by hand delivery, electronic delivery by Email or generally accepted mode of delivery or by telephonic/mobile communication should be given to the members of the managing committee. Aforesaid notice period can be modified with consent of the managing committee members.

12. REQUISITION MEETING OF THE MANAGING COMMITTEE:

The requisition meeting of the managing committee may be conveyed by a requisition made in writing or by personal/telephonic/mobile conversation made by President and / or 3/5th members of the managing committee members. Such requisition shall specify the subject of

the meeting proposed to be called and must be signed by all the requisition members and shall be delivered at the office of the society. On receipt of the requisition, the managing committee shall forthwith proceed to convene the meeting. If managing committee fails to do so, then the president and the requisitioners themselves may convene such meeting within 10 days of the delivery of such requisition. Quorum for the requisition meeting shall be 2/3rd members present in the meeting of the managing committee.

13. QUORUM FOR THE MANAGING COMMITTEE:

2/3rd members present in the meeting shall form a quorum of the managing committee. If meeting is adjourned for want of quorum it shall be held half an hour later at the same place and members present shall form the quorum.

14. MINUTES TO BE KEPT:

- a) Meeting of Managing Committee:
Managing committee shall have to maintain Minutes book, which shall include clear report of the proceeding of such meeting. Minutes shall be read over the next meeting of the managing committee and when confirmed shall be signed by the President of such meeting.
- b) Meeting of the General Body:
Managing Committee shall have to maintain minute book recording the proceeding of the meeting which shall be read in subsequent meeting of the managing committee for modifications if any. The said minute shall be read in the subsequent General Body Meeting for approval of the members and on approval the same shall be signed by the president.

15. OFFICE BEARERS AND THEIR DUTIES:

1. **PRESIDENT:** The president of the society shall preside over the meeting and regulate all the meetings of the Managing committee. The president shall in addition to his rights of voting as members have a casting vote in case of a tie.
2. **SECRETARY:** The Secretary shall accept applications for membership and submit to the Managing Committee and he will maintain membership register up-to-date. He shall maintain minute books and attend daily routine correspondence and shall also attend day to day routine matters of the society. The secretary shall maintain all other necessary books.
3. **TREASURER:** The treasurer shall ordinarily receive all payments made to the society and pass the necessary receipts and shall also make payments required to be made by the society. He shall maintain account books and records and shall get audit the same by the auditors of the society.
4. **MANAGING COMMITTEE MEMBERS:** He shall attend all the managing committee meeting and shall actively participate in deliberation of agenda. He shall assist, advice suggest, guide and co-operate with other members of the committee for proper discharges of their duties jointly and severally. He shall be bound to offer any service to the betterment and uplift of the society.

16. GENERAL BODY MEETING:

The general body meeting of the society shall be held once in a year within six months immediately after 31st March of every year at such place, time and date as managing committee shall determine.

17. EXTRAORDINARY GENERAL BODY MEETING:

An extra-ordinary General body meeting may be convened by the Managing Committee on its own motion, or upon a requisition made in writing by president and/or any 3/5th members of the society. Such requisition shall specify the subject of the meeting proposed to be called and must be signed by all the requisitions and shall be delivered at the office of the society.

18. NOTICE OF THE GENERAL BODY/EXTRA ORDINARY GENERAL BODY MEETING:

21 clear days' notice specifying the place date time with agenda shall be given to the each and every member of the society by Electronic Delivery, hand delivery or Registered A.D Post or by courier to their registered address. However, the incidental omission to give or non-receipt of such a notice by any member shall not invalidate the proceeding of any General Body Meeting. However, our aforesaid notice period can be reduced to seven days with consent of 3/4thmembers.

19. BUSINESS OF THE ANNUAL GENERAL BODY MEETING:

The business of the Annual General Body Meeting shall be: -

- a. To confirm the minute of the previous Annual General Body Meeting.
- b. To adopt the previous years audited statement of accounts.
- c. To elect the Managing Committee for the next terms; if the term is over.
- d. To admit new member as per decision taken by the Managing Committee.
- e. To appoint auditors to audit the books of accounts of the society and fix their remuneration.
- f. To appoint advocate/legal advisor, chartered accountant and fix their remunerations.
- g. To consider any other matter, due notice of which has been given fifteen days prior to the General Body Meeting. However, the said notice period could reduce to five days with the consent of 3/4thmembers.

20. QUORUM OF THE GENERAL BODY MEETING:

The Quorum of the General Body Meeting shall be 3/5th members of the society on record. Any adjourned meeting for want of quorum shall be held half an hour later at the same place and the members present shall form quorum. However, no business other than that specified in the notice shall be transacted at such meeting.

21. ELECTION:

First election of the Managing Committee shall take place after 3 years from the date of registration of the society and thereafter election of Managing Committee shall take place every three years in the general body meeting by secret ballot paper.

22. SOURCE OF INCOME:

Society shall raise their funds by way of subscription, contribution, membership fees, grants, bank interest, donation in cash or in kind and by collection for special purposes/ occasions.

23. BANK ACCOUNT:

The managing committee shall open Bank Account/Accounts in any Scheduled Banks, Nationalized bank in the name of the society and shall be operated by any two among the President, Secretary and Treasurer.

24. SUB COMMITTEE / COMMITTEES:

The Managing committee shall have power to appoint sub-committee/s of committee as and when necessary and which shall be presided by the President of the society or the chairman of such sub-committee.

25. BOOKS OF ACCOUNT:

The Managing committee shall direct the Treasurer to keep the accounts up-to-date and to monitor the bank accounts and/or to obtain guidance or advice of the auditor as and when necessary.

26. EXPENSES ON THE OBJECTS:

The fund of the society should be used for fulfillment of the objects of the society as specified in the Memorandum of Association.

27. PROVISION REGARDING PURCHASE AND SALE OF IMMOVABLE PROPERTY:

Society can purchase immovable property in its name as decided by the General Body meeting and Society can sell its immovable property held in the name of the society as decided by General Body Meeting with prior permission of the Charity Commissioner.

28. PROVISION REGARDING LOANS AND DEPOSIT:

Managing committee shall have power to invest society's funds in fixed deposit with a scheduled bank or nationalized bank and also it shall have the power to raise interest free loans from any individual, body or institution for the requirement of the society by taking permission of the Charity Commissioner.

29. MEMBERSHIP REGISTER TO BE KEPT:

Updated register of members who are members within the meaning of Section 15 of the Societies Registration Act., 1860 will be maintained in the form of schedule VI to the Societies Registration (Maharashtra) Rules, 1971 vide Rule 15 thereof. This membership register shall be produced at the time of General Body Meeting for the verification of the General Body.

30. CUSTODY OF THE DOCUMENTS:

Any important paper/s, document/s or record/s connected to the society shall be kept at the registered office and/or at any suitable place as may be decided by the Managing Committee with approval of the General Body Meeting.

31. PROVISION FOR AMENDMENTS OF RULES AND REGULATIONS:

Any amendment of rules and regulations shall be affected by General Body Meeting with not less than 3/5th majority of the members presented at the meeting.

32. PROVISION FOR CHANGE IN NAME AND OBJECTS OF THE SOCIETY:

This change shall take place according to Section 12 and 12-A of the Societies Registration Act. 1860.

33. DISSOLUTION:

The society can be dissolved in accordance with Sections 13 and 14 of the Societies Registration Act, 1860.

CERTIFICATE

Certified to be True Copy of Rules and Regulations

**DEVIPRASAD GOENKA MANAGEMENT COLLEGE OF MEDIA STUDIES ALUMNI
ASSOCIATION MUMBAI**