

RSET's



Deviprasad Goenka  
management college of media studies  
INDIA'S PREMIER MEDIA SCHOOL

Name of the Student:.....

Contact No. : .....

To,  
The Principal  
RSET's DGMCMS  
R.S. Campus, S.V. Road, Malad (West),  
Mumbai – 400 064

Date: \_\_\_\_\_

SUB : **Security Deposit Refund**

Respected Sir / Madam,

I, Mr./Ms.....hereby request you to

Refund my Deposit, which I had paid during the First Year admission vide -

Receipt No..... dated ..... In the class of FY..... Div.....Roll No.....

Yours faithfully,

.....

Signature of the Student

**Please provide the following Bank details –**

**Name of the Bank** : .....

**Bank Saving A/c. No.** : ..... **IFSC Code** .....

**Encl :**

1] Original Fees Receipt (All Years)

2] Cancel Cheque

.....

OFFICE USE

**Received application for refund of Security Deposit from**

**Ms/Mr..... of Class**

**FY ..... Div.....Roll No..... Receipt No.....Date .....**

**Date** : .....

**Receiver's Signature** .....