

Deviprasad Goenka Management College of Media Studies (DGMC)  
RSET Campus, S. V. Road, Malad (w), Mumbai 400 064, Maharashtra, India

Notice 011/2019

6<sup>th</sup> November 2019

## **NOTICE FOR STUDENTS**

### **Dos and Dont's**

We believe that every small effort counts when it comes to conserving energy and protecting our environment. As responsible members of our college community, we have an essential role to play in reducing our energy consumption. With this in mind, we kindly request your cooperation in adopting the following dos and don'ts to promote energy conservation within our college premises:

#### **Dos:**

- Switch off lights and fans when leaving classrooms and other common areas. Remember, unnecessary lighting contributes to energy waste.
- Power down electronic devices, including computers, laptops, tablets, and chargers, when not in use. Standby mode still consumes energy, so unplugging is recommended.
- Report any malfunctioning electrical equipment, leaky faucets / taps, or broken windows promptly to the Admin department to ensure efficient energy use.

#### **Don'ts:**

- Avoid leaving taps running unnecessarily. Ensure that faucets / taps are tightly closed after use to prevent water wastage.
- Refrain from leaving doors and windows open when air conditioning is operational. This can lead to a significant loss of conditioned air and put additional strain on the energy systems.

Remember, our collective efforts can make a significant impact on energy conservation. By following these guidelines, we can contribute to a greener and more sustainable future.

Thank you for your cooperation in creating an energy-conscious environment.



**Dr. Ameet Vora**  
I/c Principal